

**Bid Notice Abstract**

Request for Quotation (RFQ)

Reference Number 9047336

Procuring Entity CITY OF PASIG

Title Supply and Delivery of Various Office Supplies for the Sangguniang Panlungsod

Area of Delivery Metro Manila

Solicitation Number:	100-22-09-5967	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Equipment Supplies and Consumables	Date Published	23/09/2022
Approved Budget for the Contract:	PHP 202,551.25	Last Updated / Time	23/09/2022 00:00 AM
Delivery Period:		Closing Date / Time	26/09/2022 10:00 AM
Client Agency:			
Contact Person:	Rho Depaudhon BAC Secretariat Pasig City Hall, Caruncho		

Avenue,
Barangay San Nicolas,
Pasig City
Metro Manila
Philippines 1600
63-2-86431111 Ext.1461

bidsandawards@pasigcity.gov.ph

Description

Items Quantity / Units

- 1 acrylic table name,
- table name display stand size: 10.5"x3" 100 pcs
- 2 Transparent plastic bin,
- Heavy duty transparent file movable box (storage and organizing box, 95 liters capacity)
2 pcs
- 3 BOND / COPY PAPER A4,
- 21cmx29.7cm 80 gsm 500 sheets / ream 5 rms.
- 4 BOND / COPY PAPER LEGAL,
- 21.59cmx35.56cm 80gsm 500sheets/ ream 5 rms.
- 5 Ballpen, Black 300 pcs
- 6 Computer ink L3110-black, 003-black 5 cart.
- 7 Computer ink L3110-cyan, 003-cyan 5 cart.
- 8 Computer ink L3110-magenta,003-magenta 5 cart.
- 9 Computer ink L3110-yellow, 03-yellow 5 cart.
- 10 Ink for Brother DCP T420w, cyan 5 cart.
- 11 Ink for Brother DCP T420w,black,black 5 cart.
- 12 Ink for Brother DCP T420w, magenta, magenta 5 cart.
- 13 Ink for Brother DCP T420w, yellow,yellow 5 cart.
- 14 Computer Ink Epson L3110 - 003, Computer Ink 5 cart.
- 15 Computer Ink Epson L3110 - 003, Yellow 5 pcs.
- 16 Computer Ink Epson L3110 - 003,Magenta 5 cart.
- 17 Parchment Paper, A4, 80gsm,10's/pack,packs of 10's 40 packs
- 18 Folder Long, packs of 100 5 packs
- 19 Masking Tape, 1" 10 rolls
- 20 Certificate holder, Leatherette Frame Blue 210X297mm 200 pcs.
- 21 Field notes, steno spiral -80 leaves 150 pad
- 22 Flash Drive, 16 GB 100 unit
- 23 Marker Permanent, Black 80 piece
- 24 ADHESIVE TAPE, 1" 10 rolls

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement (<https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement> (Revised).docx)
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN
BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ
Head-BAC Secretariat
BAC Secretariat's Office
4th Floor, Pasig City Hall,
Caruncho Avenue,
Pasig City

DATE : _____

COMPANY'S NAME : _____

PhilGEPS REFERENCE NUMBER : _____
PROJECT TITLE : _____

Created by Rho Depaudhon

Date Created 22/09/2022

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